

MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING

Held on Wednesday 28th September 2022 (delayed due to death of Queen Elizabeth II), 7.30pm, Rowde Village Hall

	<p>PRESENT: P Brown (Chair), J Dalley, A Humphreys, T Humphreys (from item 3), Josh Wills, L Wills, B Zaccarelli Cllr Laura Mayes Public audience: Thirty-four</p>
	<p>A minute's silence was held to mark the death of Her Majesty, Queen Elizabeth II.</p>
1.	<p>Apologies & Acceptance of Apologies Chris Greenwood, Pat Bryant</p>
2.	<p>Resignation of Parish Councillors: D Pullen & S Green</p>
3.	<p>Vote to co-opt new Parish Councillor: Tom Humphreys It was confirmed that T Humphreys had observed the previous meeting. T Humphreys was co-opted onto the Parish Council (proposed by L Wills, seconded by B Zaccarelli. All Councillors were in favour). T Humphreys joined the meeting.</p> <ul style="list-style-type: none"> • C Stevens was observing the meeting with a view rejoining the Parish Council.
4.	<p>Register of business interests There were no business interests recorded.</p>
5.	<p>Chairman's five minutes The Chairman marked the death of local resident and School Crossing Assistant, Mel Dalley. The Parish Council send their condolences to her family.</p> <p>The Chairman noted a change in the order of the agenda to bring forward the item on the proposal to build on land at Sands Lane.</p>
6.	<p>Planning <u>Summary of the two events on the proposal to build on land off Sands Lane</u> Walsingham Planners hosted a consultation on Tuesday 6th September 2022 in Rowde Village Hall to show residents their proposal. The Parish Council hosted a village meeting on Wednesday 7th September 2022 in Rowde Primary School to explain the planning procedure and to give residents an opportunity to share their views on the proposal. Chairman's note: The Parish Council can not discuss an application when it does not exist. Representatives of the Parish Council met with the planners on 24th August 2022, at the planners' request. After this discussion, the number of houses in the proposal was reduced. A suggestion was made for a community centre. This has been included by the planners in their revised proposal. The Clerk received a letter from Walsingham Planners on 28th September 2022 asking for the Parish Council's feedback on two options in their application. The Parish Council can not influence a planning application. The Clerk will write to the planners to state this. It was asked by a member of the audience whether the Parish Council supports the application or not. The Parish Council can not pre-judge an application. The Parish Council will inform the village when an application has been received and let the village know how to respond to the application. Matters discussed:</p> <ul style="list-style-type: none"> • Where will the drainage area go? The water table is found to be high. The area is noted to be a flood plain. There used to be a pond in the area.

	<ul style="list-style-type: none"> • Whether residents would like a separate meeting when the application comes in. The answer was yes. • The possibility of creating a questionnaire and delivering it to all residents. The residents' group will arrange this. • It was noted that there may be people who support the application. • Some of the residents at the meeting thought the development would be better built in another part of the village. • There were questions about the settlement boundary. All land that is currently on Wiltshire Council's Strategic Housing and Economic Land Availability Assessment (SHELAA) is outside of the settlement boundary for the village. • G Clingsby-White offered to help fund raise to build a community centre on land currently owned by the Parish Council (large playing field) <p><u>Update on the Neighbourhood Plan</u> P Brown attended the Steering Group meeting on Monday 26th September 2022. P Brown asked if sites can be added to the site selection process. The Steering group want to engage with local businesses and will be inviting them to a consultation.</p>	
7.	<p>Wiltshire Council – Cllr Mayes Cllr Mayes reminded residents that her role is to represent them. Cllr Mayes discussed Wiltshire Council's role in the planning process. If it appears that the application could be approved, Cllr Mayes can ask for the application to be called in to be reviewed by a Planning Committee, and not Wiltshire Council Planning Officers. Rowde Parish Council will count as only one consultee. At the planning committee meeting, three representatives will be invited to speak for both sides. There needs to be planning reasons for objecting to an application. If the application is refused, the applicant has a right to appeal.</p> <p><u>Furlong Close</u> Cllr Mayes shared good news about Furlong Close. Huge congratulations were given to the Family and Friends Group who have secured the future for residents at Furlong Close. The Parish Council also thanked Cllr Mayes for her hard work with the group. Trish Gange, a member of the Family and Friends Group, thanked the community for the support that they have given over the last 22 months. It was noted that Marsh Hall is available for hire and could be considered for Parish Council meetings. The Chairman and the Clerk will visit Marsh Hall and discuss this with the owners.</p>	
8.	<p>Agree the minutes of the Parish Council meetings held on 13th July 2022. The Parish Council accepted the minutes from the meeting held on 13th July as an accurate summary of the meeting. This was proposed by L Wills and seconded by J Dalley. All Councillors who were present at the meeting agreed.</p>	
9.	<p>Matters arising & actions taken from meeting held on 13th July 2022. <u>Update from meeting with Wiltshire Council regarding transport to Silverwood School</u> Representatives of the Parish Council met with Anthony Dixon, Project Manager, and Adrian Weissenbruch, Wiltshire Council's SEND Passenger Transport Manager, on Wednesday 21st September, in Rowde Village Hall to discuss the transport plan for the expanded Silverwood School. Pupils attending Silverwood School will be transported by Council minibuses. The Parish Council has requested that the traffic is diverted away from Marsh Lane and routed via Sandridge Road. Wiltshire Council agreed that school transport would not use Cock Road, The Common, or Conscience Lane. A Weissenbruch agreed to carry out further timed trials to see if avoiding Marsh Lane will increase journey times for pupils. It was noted that the well-being of the students is paramount.</p>	

	<p>It was noted that cars have been tailing back on to the A342. Wiltshire Council are looking into this.</p> <ul style="list-style-type: none"> • It was asked if the hedge at the junction of Springfield Road/Marsh Lane could be cut again by idverde, as the height has not been reduced and it has not been cut back far enough. • P Brown contacted A Guest (Wiltshire Council) about investigations that were taking place in land off Sands Lane. Wiltshire Council were not aware of the proposal at that time. The proposal for development has since been received. • The Speed Indicator Device (S.I.D) is waiting for a funding slot. Most of the Local Highways Footpath & Infrastructure group's (LHFIG) allocation for spending this year has been prioritised. There will be an indication of time at the LHFIG meeting in November. When it has been progressed, Wiltshire will identify the final site with an engineer. • M Somerville has renovated the wooden bench in the Tower View Play Area. • The dip in the grass near the gate (Tower View Play Area – Rowde Court Road entrance), has been levelled and paving slabs laid on. • J Dalley has arranged for a grab lorry to remove green waste from the allotments site. Only half of the waste could be reached on the first attempt. The remainder of the waste will be moved across for the grab lorry to collect the rest of it. 	
10.	<p>Planning Application: Permission has been granted to build houses off Reed Place. The drainage system has now been approved. Sandridge Farm, Brick Hill, Bromham: PL/2022/06711 application to remove variations of conditions reference PL/2022/00543 and to amend timescale to carry out work. Response deadline: 6/10/22 The applicant attended the meeting. It was asked why planning permission was not sought to carry out the changes. It was stated by the applicant that the building was originally a house. Wiltshire Council have said that it was an agricultural building and that it must be returned as such. The applicant stated that work was carried out as children were playing in the dilapidated house and could have been injured. The applicant wishes the property to become a holiday let in the near future. The Parish Council did not object to the application to extend time to full the conditions to return the property to an agricultural building.</p>	
11.	<p>Further Planning <u>Consideration of land at Tanis for community led housing project.</u> Residents who live at Tanis attended the meeting to express their concerns about this outline plan. The following was noted:</p> <ul style="list-style-type: none"> • It is Grade 1 agricultural land. • The infrastructure in that part of the village is not good. • There is a danger that Rowde will become a suburb of Devizes. • It is a wildlife corridor for deer, partridge, owls, bats. There is a badger set in that field. • It is a flood plain. • Conscience Lane is a rat run. • There was a question about where the access is going to be, whether it is going to be low-cost housing. • It would overlook other houses. 	
12.	<p>Financial matters</p> <ul style="list-style-type: none"> • Monthly bank reconciliation & monthly invoices for July 2022 <u>July 2022 invoices</u> (total: £5,990.93) 	

	<p>Admin costs: £1,790.05 Ground's maintenance: £1,410.14 Waste collection: £1,110.84 Asset transfer fees: £1,472.00 Allotments: £207.90</p> <ul style="list-style-type: none"> • Monthly bank reconciliation & monthly invoices for August 2022 <p><u>August 2022 invoices</u> (total: £3,627.32) Admin costs: £2,105.30 Ground's maintenance: £981.94 Allotments: £460.08 Jubilee: £80.00</p> <p>Payments were proposed by L Wills, seconded by J Dalley (P Brown abstained from the vote on payments to L Brown for litter collecting). All other Councillors approved the payments.</p> <p><u>Financial Standing Orders amended.</u> The Financial Standing orders were amended to include two authorisers for online bank payments. It was agreed to include the Clerk as a bank signatory. (Proposed by A Humphreys, seconded by T Humphreys. All Councillors voted in favour).</p>	
13.	<p>Community Engagement & social media</p> <ul style="list-style-type: none"> • 3rd June 2023 is earmarked for a village event, dependent on the Coronation. • It was agreed to order the Village Christmas tree (approx. £250 + VAT) proposed by B Zaccarelli, seconded by J Wills. All Councillors were in favour. J Dalley requested permission from the Village Hall to dig a permanent hole for the Christmas tree to make it easier to put the tree up every year. • The Clerk will order two remembrance wreaths: one to represent the Village, and one to be laid by the young people of the village. • It was agreed to re-instate the Ukrainian flag on the flagpole. The Parish Council noted that it supports the people of Ukraine. • Facebook: There were posts on the proposal to build on land off Sands Lane. 	
14.	<p>Allotments</p> <p>It was proposed that there should be a memorial for Mel Dalley at the allotments. The Clerk will liaise with S Scrusse.</p>	
15.	<p>Playing fields & play areas</p> <p><u>RoSPA safety reports</u> The safety reports on the play areas, including Silverlands Road, have been carried out. The existing play equipment in Silverlands will need to be repaired or replaced.</p> <p><u>Silverlands Play Area</u> The asset transfer has been completed.</p> <p><u>Large playing field – update.</u> J Dalley will look into the current use of the marked football pitches and report back to the Parish Council, after reporting that one is not being used. It was noted that the playing field is in good condition. However, the area near the goal mouths were cracking. J Dalley has filled these areas with soil and loam. The goal mouths will need to be repaired when the season is over.</p> <p><u>Plans to thicken allotment/playing field hedge.</u></p>	

	L Wills proposed asking the children at Rowde Primary Academy to plant the saplings which were obtained by a pervious Parish Councillor. <u>Footpaths</u> L Wills agreed to ask a contact about working on the Footpath group.	
16.	Correspondence There was no further correspondence to report.	
17.	Date of next Parish Council meeting <ul style="list-style-type: none"> • Wednesday 19th October 2022, 7.30pm, Rowde Village Hall. (Meeting has been rescheduled due to the death of Queen Elizabeth II) Everyone is welcome to attend all meetings.	

A reminder that all requests for work/or goods must be presented to the relevant Committee first for authorisation.

Signed: Chairman Date: