

Draft MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING
Held on Wednesday 8th February 2023, 7.30pm, Rowde Village Hall

	PRESENT: P Brown (Chair), J Dalley, C Greenwood, M Somerville, C Stevens, Lisa Wills, B Zaccarelli Public audience: 16	
	The Parish Council expressed their sadness at the passing of Barrie Barrett and held a minute's silence.	
1.	Apologies & Acceptance of Apologies P Bryant, A Humphreys, T Humphreys, Josh Wills.	
2.	Chairman's five minutes There were no new items raised.	
3.	Register of business interests There were no business interests recorded.	
4.	Public Question Time ~ A question was raised about the cutting of the hedge on the junction of Springfield Road and Marsh Lane. This work has been agreed and a date will be scheduled for the cut. ~ An allotment holder asked if a noticeboard could be erected at the allotments for use by plot holders. L Wills noted that there is a noticeboard stored in the PC shed which could be used. ~ A question was asked about whether the Neighbourhood Plan website has been updated. P Brown agreed to speak with S Fisher, Devizes Town Council Clerk about this. PB to talk to Simon Fisher. ~ A question was asked about the format of the meeting to discuss the application to build on land off Sands Lane. ~ It was noted that there are still roadwork signs abandoned in the village. These have been reported many times through the My Wilts App. If the signs are not removed, the Parish Steward can be asked to remove them.	LW PB
5.	Wiltshire Council – Cllr Mayes <u>Drainage on Devizes Road:</u> Wiltshire Council have arranged for a vector to jet the drain on the Devizes Road, and also CCTV inspection of the drain. LL Wills noted that there is a site meeting planned with David Wyatt and Danny Everett to discuss the issue and to see if water has been redirected. <u>Budget:</u> Wiltshire Council will be setting their budget in the next couple of weeks. There will be an increase of 4.99%, to include a 2% social care levy. This levy can now be used for Children's social care. <u>Planning application for land off Sands Lane:</u> L Mayes has called for the application to be considered by the Eastern Area Planning Committee, if Wiltshire Council officers are going to approve the application. Cllr Mayes has a file of all of the correspondence that she has received about the proposal/application. <u>Silverwood:</u> A Parish Councillor noted the colour of the new school buildings. Cllr Mayes responded to say that the buildings are made of wood and the appearance will weather.	
	Richard Hopkins spoke on behalf of the Budo Club. The Budo Club is a martial arts club that has been in Devizes for 66 years. It is an inclusive club, which also caters for visually impaired people, people with additional needs, everyone is welcome. There is a focus on elite athletes. The Club has many venues throughout the town. It was sited at the bottom of Dunkirk Hill for over 50 years. The Club was hit hard by Covid and it lost 70% of its members, and 2 coaches. The Club is trying to	

	<p>restate and rebuild their model. Devizes Town Council has agreed to allocate some C.I.L money to accommodate the Club.</p> <p>The Budo Club approached Rowde Parish Council to see if there are any areas that can be explored which could be beneficial to both parties. The Club is registered as a Charity. Could there be a collaboration to build something on the sports field. Form a committee and ask.</p> <p>Furlong Close was suggested as a possible venue. The Budo Club have investigated this suggestion.</p>	
6.	<p>Roles and responsibilities of Parish Councillors</p> <p>This discussion will be postponed until next meeting due to the absence of some Parish Councillors.</p>	
7.	<p>Agree the minutes of the Parish Council meeting held on 11th January 2023</p> <p>The Parish Council accepted the minutes from the meeting held on 11th January 2023. This was proposed by C Stevens and seconded by C Greenwood. All Councillors who were present at the meeting agreed.</p>	
8.	<p>Matters arising & actions taken from the meeting held on 11th January 2023</p> <ul style="list-style-type: none"> • A group of volunteers will be needed to move the Speed Indicator Device when it is installed. • The parish has registered its interest in entering the Best Kept Village competition. The judging will take place in May /June. • Three quotations for work to Silverlands Play area have been received. A group of Parish Councillors will consider these and make a recommendation. • It was confirmed that the saplings will not be planted on Tower View side of the small playing field. There were some concerns about the saplings being planted on the cemetery side of the playing field as well due to possible issues maintaining the saplings when they have grown. 	
9.	<p>Planning</p> <p>Notice of planning application: PL/2023/00386: Land West of Sand's Lane, Rowde, SN10 2QW: Outline planning application for up to 50 dwellings, new community building and associated car park, public open space and associated infrastructure with all matters reserved for future consideration except for access. Deadline for comments 23/2/23 ~ The Parish Council has called an Extraordinary Parish Council meeting on Thursday 16th February 2023, 6.30pm, Rowde Primary School to discuss the application</p> <p>There was no debate or decision about the application at this meeting.</p> <p>The Chairman was asked about the format for the meeting. The Chairman confirmed that members of the public would be invited to speak. The Parish Council will then debate the issue. It was noted that there has already been a village meeting to discuss the proposal in September 2022. The Parish Council is a consultee. The decision on the application will be made by Wiltshire Council.</p>	
10.	<p>Financial matters</p> <p><u>Monthly bank reconciliation & monthly invoices</u> for February 2023</p> <p>The Parish Council reviewed the monthly bank reconciliation.</p> <p>February 2023 invoices (total: £3,020.72)</p> <p>Admin costs: £1,733.53</p> <p>Ground's maintenance: £684.45</p> <p>Allotments: £102.74</p> <p>Contribution to WC for SID infrastructure: £500</p> <p>Payments were proposed by C Stevens, seconded by C Greenwood (P Brown abstained from the vote on payments to L Brown for litter collecting). All other Councillors approved the payments.</p>	

	<p>Bank Accounts: The Parish Council has four bank accounts. The Chairman proposes to streamline these accounts. One of the accounts has only £14.16 in it. P Brown proposed closing this account and transferring the balance to the main current account. All Councillors agreed.</p> <p>Debit card: It was proposed that the Parish Council apply for a debit card which can be used by the Clerk to purchase items on behalf of the Parish Council. All Parish Councillors were in favour.</p>	
11.	<p>Grounds Maintenance Contract</p> <p>The proposed schedule of works was reviewed by the Parish Council. It was suggested that a minimum and maximum length for grass cutting at the large playing field should be requested.</p> <p>It was agreed that the contractors could tender for part or the whole of the contract.</p>	
12.	<p>Highways</p> <p><u>Flooding on Devizes Road</u></p> <p>L Wills and C Greenwood have spoken to Wiltshire Council's Highways Representative Matt Perrott. Cllr Mayes has suggested that L Wills and C Greenwood arrange a meeting with M Perrott via Teams. There is enforcement action taking place near the site of flooding.</p> <p>A member of the audience updated the meeting that a drain has collapsed between Vale Mead and Holm Leigh. The road surface has failed in this area. It has collapsed at the edge of the tarmac and the downward pressure from that has damaged the drains.</p> <p><u>Local Highways Footpaths and Infrastructure Group (LHFIG)</u> met on 17th January 2023. The meeting was attended by the Clerk and C Greenwood.</p>	
13.	<p>Community Engagement & social media</p> <p><u>Community event for King's coronation</u></p> <p>There has been one planning meeting so far. It is hoped that the events will be self-funding. The plan is to hold two events: a party on Saturday 6th May 2023, and a fete event on Sunday 7th May 2023. A Facebook poll will be carried out to find out if residents want to attend two events.</p> <p>Monday 8th May 2023 is earmarked for a 'Big Help Day' where volunteers can help out in their locality.</p> <p>It was agreed to look at funding for coronation mugs at the next Parish Council meeting.</p> <p><u>Facebook posts</u></p> <p>There were no Facebook posts to report.</p>	
14.	<p>Playing fields & play areas</p> <p>No further updates.</p>	
15.	<p>Village Appearance</p> <p><u>Overgrowth on pavement – Devizes Road.</u></p> <p>The Parish Council complained about the overgrowth on the pavement from Rowde towards Dunkirk Hill which makes it difficult for residents to walk on. This is Wiltshire Council's responsibility to cut back. The Chairman agreed to address this issue with Wiltshire Council.</p> <p><u>Planters:</u> It was suggested that we have a flower bed on the Hill as a memorial garden for members of the village. M Somerville, J Dalley & B Zaccarelli will look at this project.</p> <p>It was noted that the planters by Manor Farm need attention.</p>	PB.
16.	<p>Correspondence</p> <p>There was no correspondence to report.</p>	
17.	<p>Date of next Parish Council meeting</p> <p>Wednesday 8th March 2023, at 7.30pm in Rowde Village Hall.</p> <p>Everyone is welcome to attend all meetings.</p>	

A reminder that all requests for work/or goods must be presented to the relevant Committee first for authorisation.

Signed: Chairman Date: