

DRAFT MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING
Held on Wednesday 19th April 2023, 7.30pm, Rowde Village Hall

	<p>PRESENT: P Brown (Chair), J Dalley, C Greenwood, M Humphreys, T Humphreys, M Somerville, C Stevens, Josh Wills (left the meeting at item 10, 8.14pm), Lisa Wills. B Zaccarelli Cllr Mayes Public audience: 9</p>	
1.	<p>Apologies & Acceptance of Apologies Absent: P Bryant</p>	
2.	<p>Chairman’s five minutes The Chairman thanked B Zaccarelli for hosting a very successful cream tea on Saturday 8th April to raise funds for the Coronation celebration. Thank you was also given to the following people for helping: C Zaccarelli, C Culley, H Pengally, A Pengally, Maureen Hiscocks, The Humphreys family, Di Buckland and the Village Hall Committee and Freya for helping on the day.</p> <ul style="list-style-type: none"> • The role of village appearance will be taken on by C Stevens. 	
3.	<p>Register of pecuniary interests There were no pecuniary interests recorded.</p>	
4.	<p>Public Question Time</p> <ul style="list-style-type: none"> • It was reported again that the stile at the entrance to the footpath (ROWD27) off Sands Lane is broken. The Clerk has reported this to the landowner. It was also reported that a stile off Bunnies Lane (ROWD8) is also damaged [Clerk’s note: this is not a stile but a section of fencing that people have been using to climb over to access the field]. • A question was asked about whether the Speed Indicator Device would be moved further down the High Street. This item was discussed further later in the meeting. • It was asked if there was an update on the outcome of the Sands Lane development planning application. Cllr Mayes responded that there was no further update at this time. The date for the decision to be made has been postponed from 23rd to 26th April. It is suggested that the application may be withdrawn as it is not complete. There was some concern about the initial Highways report. • P Brown confirmed that he will contact Wiltshire Council to express further concern about traffic from the proposed development exiting onto Marsh Lane. • A question was asked about the progress of the Neighbourhood Plan. The Steering Group has not met recently. P Brown agreed to find out more information. 	<p>PB</p> <p>PB</p>
5.	<p>Wiltshire Council – Cllr Laura Mayes: 96% of children in Wiltshire have received their first choice of Primary School. There is a lot of pre-planning carried out by the Council to ensure that there are adequate spaces for all children. Concessionary bus pass: passengers can continue to use this before 9.30am until the end of April. Devizes Gateway Station: At a recent meeting in the Corn Exchange, it was announced that there will not be an equivalent of a stopping station on the main line near Devizes, as it does not make business sense. However, there is a suggestion to improve the railway line</p>	

	<p>at Westbury, where there could be system change on the line and Devizes could play a part in that. There is no timescale for this.</p> <p>Potholes: Wiltshire Council has received an additional £3 million for the county to repair potholes. Wiltshire Council has filled 11,000 potholes this year. Cllr Mayes noted that potholes are a national issue. There has been a dry summer followed by a wet winter. A Parish Councillor complained about the method being used by Wiltshire Council to patch the potholes and asked for this to be raised with the engineers and Wiltshire Council's Cabinet</p> <p>A member of the audience had attended the 'Meet the Leader' session in Devizes with Richard Clewer. They were disappointed to note that only five members of the public attended the session.</p> <p>Household support grant: Wiltshire Council has £5.4 million, to help the most vulnerable residents, for example with energy bills, debt and benefit advice. This money is intended to help low-income households, to help with free meals in the holidays, for example.</p> <p>Silverwood School: the opening of the new school has been postponed, probably until October. Cllr Mayes is continuing to pursue a reduction in the speed limit outside of Silverwood school to 30mph.</p>	
6.	<p>Review and agree minutes from the Extraordinary Parish Council meeting on 16th February 2023: Sands Lane Planning Application</p> <p>The Parish Council agreed the minutes</p>	
7.	<p>Agree the minutes of the Parish Council meeting held on 8th March 2023</p> <p>The Parish Council accepted the minutes from the meeting held on 8th March 2023. This was proposed by A Humphreys and seconded by C Stevens. All Councillors who were present at the meeting agreed.</p>	
8.	<p>Matters arising & actions taken from the meeting held on 8th March 2023</p> <ul style="list-style-type: none"> • Volunteers are continuing to maintain the planters around the village. • The saplings trees are blackthorn, hazel, pedunculate oak, silver birch. It has been suggested that they are planted to make a thicket or a small wood. The Parish Council agreed that these saplings should now be replanted after 1st October. • The Clerk has entered the parish into the Best Kept Village competition. • The Parish Council has ordered a basket swing in addition to a new climbing frame for the Silverlands Play Area. • The Clerk asked the Highways department if speed humps could be installed on the Sands Lane track. The Highways department at Wiltshire Council said no, as it is a bridleway maintainable by Highways and permission would need to be applied for through official channels. • The Clerk was asked to report on money spent on the Tower View play area over the past three years. The total spent is £4,288, including replacement parts. • J Dalley reported to the meeting that the potholes on the Sands Lane track have been repaired, with thanks to C Zaccarelli, M Somerville and D Packer. 	Clerk
9.	<p>Community Engagement & social media</p> <p>Update on plans for the Community event to celebrate the King's coronation</p> <p>B Zaccarelli reported that the Cream Team fund event raised £162.50 for the Coronation fund. R Berry is organizing a raffle for the event. Raffle prizes are needed urgently. There will be a bric-a-brac stall, and also a book sale, Jefferson amusements with fair rides, a barbeque, and alcohol for sale.</p> <ul style="list-style-type: none"> • Discussion and vote on purchase of tent/gazebo <p>The size of gazebo required and costs were discussed. It was agreed to spend £500-600 on purchasing a gazebo for use by the Parish Council. All Councillors were in favour. M</p>	

	<p>Somerville agreed to set up the generator for the event. The generator needs to be serviced.</p> <ul style="list-style-type: none"> • Facebook posts: There were no updates 	
10.	<p>Playing field and play areas</p> <p>Discussion on playground inspection and maintenance courses. The Parish Council discussed the benefits and concerns around paying for a Parish Councillor to undertake training courses to maintain and inspect play equipment. The course will cost approximately £1,400. A proposal was made by J Dalley and seconded by C Greenwood for M Somerville to attend the playground training courses. The Parish Council postponed the decision until the next Parish Council meeting.</p> <ul style="list-style-type: none"> • The Clerk was asked to contact the Wiltshire Association of Local Councils for advice. <p>[J Wills left the meeting: 20.14]</p> <ul style="list-style-type: none"> • It was asked if M Somerville can share his insurance details with the Clerk. <p>Discussion on the future changing facilities at the large playing field.</p> <p>The playing field needs changing facilities to attract teams to use the field. The Chairman suggested revisiting the idea of purchasing a container. It was proposed that A Humphreys provides information on possible containers for the next Parish Council meeting. A member of the public asked for an update on the Budo Club’s consideration of the playing field as a possible location for their new accommodation. C Greenwood has met with Richard Hopkins (Budo Club) and the Budo Club would like to build a new club house on land that they own.</p> <p>Large Playing field update</p> <p>J Dalley informed the meeting that the football season is now over. J Dalley requested that the goal mouths are re-seeded and returfed.</p> <p>J Dalley confirmed that the goal posts will be put away, as they will rust if left outside and will then need repairing. L Wills queried whether these were the goal posts that were bought for children in the village to use. L Wills emphasized that there should be goal posts on the field which can be used by children.</p> <p>Silverlands Play area refurbishment – schedule.</p> <p>An order has been made for the new play equipment. It is estimated that the work will take place in June 2023.</p> <p>J Dalley will investigate purchasing a set of smaller goal posts for the grassed area next to the play area at Silverlands.</p> <ul style="list-style-type: none"> • It was noted that the gates to the small playing field were not closing properly. M Somerville agreed to repair these. 	<p>Clerk</p> <p>MH</p> <p>AH</p> <p>JD/ Clerk</p>
11.	<p>Planning Application</p> <p>Planning Application: PL/2023/01643: Full planning permission. Proposed construction of two Cable Sealing End Compounds (CSEC) to facilitate the connection between new underground cables and the existing OHL, north of Devizes, and associated permanent access roads to the CSECs in addition to temporary bell-mouths created to support the cable construction along classified roads, on Land North of Conscience Lane, Roundway (GRID REF 399525, 163562), Land East of Marlborough Road, Devizes (GRID REF 403771,163002), Land Adj Bridge Inn, Horton Road, Devizes (GRID REF 403224, 163136)</p> <p>Parish Council comment: No objection, with conditions. Conscience Lane is an unclassified country lane without a footpath. It has restrictions for vehicles over 7.5 tonnes. The Parish Council would like a condition that compels the developers to abide by the commitment in their planning statement not to use Conscience Lane but to use the Haulage Road on the site from the start of the project.</p> <p>The large bell mouth planned in Conscience Lane would imply that large vehicles will be</p>	

	<p>using Conscience Lane after the project is complete. The Parish Council asked if a restriction could be placed on the number and frequency of vehicle movements. The Parish Council stated that it would like a strong condition imposed to reinstate the landscape and land drainage (Proposed by C Greenwood, seconded by C Stevens. All Councillors were in favour).</p> <p>A member of the audience suggested collating a response alongside Devizes Town Council and Bishops Cannings Parish Council.</p> <ul style="list-style-type: none"> The Parish Council noted that the National Grid has funds for community use to compensate for the disruption in the area. There was a discussion on whether funding will only be granted to a charitable trust or whether any community group could apply. 	<p>Clerk</p> <p>Clerk</p>
12.	<p>Financial matters Review of Draft accounts. Parish Councillors were presented with the draft accounts. The accounts have been lodged with the internal auditor.</p> <p>Monthly bank reconciliation for April 2023: The Parish Council reviewed the monthly bank reconciliation.</p> <p>Invoices for payment <u>April 2023 invoices</u> (total: £2,510.30 Admin costs: £1,736.21 Ground's maintenance: £774.09 Additional payments: £444 for track repair materials; £13.20 SID accessories. Payments were proposed by C Stevens, seconded by C Greenwood (P Brown abstained from the vote on payments to L Brown for litter collecting). All other Councillors approved the payments.</p>	
13.	<p>Village Appearance Grounds Maintenance Contract – discussion on tenders received. The Parish Council discussed the tenders received and voted on whether to split the contract. M Somerville left the room for the discussion and vote. The Parish Council agreed to split the grounds maintenance contract. Idverde will continue to cut the large, grassed areas. M Somerville will cover the other parts of the contract. The two contracts will run for two years starting from May 2023.</p> <p>Repairs to the Sands Lane track: The Parish Council thanked J Dalley, C Zaccarelli, M Somerville and D Packer for repairing the potholes on the lane. Martin Handy was thanked for providing bales to block off the road whilst the work was taking place.</p>	<p>Clerk</p>
14.	<p>Allotments Repair needed to water trough The trough has been fixed temporarily. There is a leak in the pipe. M Somerville has agreed to fix the leak.</p> <p>Suggestion to have occupied markers for plot holders L Wills will create plot markers for the tenants.</p> <ul style="list-style-type: none"> L Wills asked about the residual green waste piled at the allotments. It has not been possible for the grab lorry to remove the waste due to the wet weather. It may be possible in a month's time. A bench will be added to the memorial area at the front of the allotments to commemorate M Dalley. M Somerville was thanked for tidying up the PC shed. 	<p>MS</p>
15.	<p>Highways Speed Indicator Device – plan for management of device</p>	

	<p>T and M Humphreys were thanked for their work on installing the Speed Indicator Device (SID) on the High Street. There are two additional sockets where the SID can be moved to. Members of the audience expressed an opinion that the Speed Indicator Device was in the wrong location. There is strict criteria for where a Speed Indicator Device can be located. Sites are approved by the Police. There is a logistical challenge in moving the Speed Indicator Device which sits 13ft high. The camera is sealed in plastic and is fragile to move. T Humphreys will look into whether one of the sockets can be moved to the other side of the road (near the bus shelter on Devizes Road).</p> <p>Flooding – Devizes Road</p> <p>A Parish Councillor asked for an update on the enforcement notices which have been issued, including concerning the reinstatement of hedgerow. C Greenwood suggested that Councillors and the public contact Cllr Mayes to express concern about the flooding that occurs on Devizes Road, from Buena Vista towards the village.</p> <p>L Wills agreed to send details of the complaint to G White.</p>	LW
16.	<p>Correspondence</p> <p>A complaint was made about children playing football on the grassed area at Silverlands Play Area and the football hitting a property in Silverlands Road.</p>	
17.	<p>Date for Annual Village Meeting in May</p> <p>The Annual Village Meeting is set for Wednesday 10th May 2023, at 7.00pm. Councillors were asked to prepare a report on their area of responsibility to deliver at the meeting.</p>	
18.	<p>Date of next Parish Council meeting</p> <p>Wednesday 10th May 2023, at 7.30pm in Rowde Village Hall, following on from the Annual Village Meeting.</p> <p>Everyone is welcome to attend all meetings.</p>	

A reminder that all requests for work/or goods must be presented to the relevant Committee first for authorisation.

Signed: Chairman Date: