

Draft MINUTES of the Ordinary ROWDE PARISH COUNCIL MEETING
Held on Wednesday 6th April 2022, 7.30pm, Rowde Village Hall

	<p>PRESENT: P Brown (Chair), Pat Bryant (left meeting at 9.05pm), J Dalley, S Green, C Greenwood, D Pullen, C Stevens, Josh Wills, B Zaccarelli Public audience: None Cllr Laura Mayes</p>	
1.	<p>Apologies & Acceptance of Apologies Apologies: A Humphreys, L Wills</p>	
2.	<p>Register of Members' Interests</p> <ul style="list-style-type: none"> • No business interests were recorded. 	
3.	<p>Public Question Time</p> <ul style="list-style-type: none"> • There were no questions. 	
4.	<p>Wiltshire Council update: Cllr Mayes <u>Furlong Close:</u> The Friends and Families of Furlong Close are continuing to make progress with keeping Furlong Close open. The CQC has reported that improvements have been made in certain areas of the provision of care. The Friends and Families group are looking at a further provider of care and an organisation who wishes to invest in the site. <u>Development work at Silverwood School:</u> The building work has now started. The green traffic light system, to enable construction vehicles to enter and exit the site safely, seems to be working well. The Parish Council reported concerns about a construction worker who was working on the roadside with little protection. Some Parish Councillors expressed their opinion that Wiltshire Council has still not fully investigated the possibility of having a second, permanent entrance on to the site. Cllr Mayes confirmed that she had spoken with Jim Butler, the Crown Estate, and Wilmott Dixon (the contractors). It is estimated that the cost to install an additional entrance will be over £500k. Cllr Mayes confirmed that Wiltshire Council has visited a much larger school with similar access issues, and they manage their in and out traffic in a similar way. Cllr Mayes noted that there will be staggered drop off and pick up times. It was also noted that travel to school was part of the planning application and the proposal for a single entrance with a widened drive and passing points has been approved by the Highways department. J Dalley agreed to speak with Jim Butler regarding what was being offered. P Bryant commented that Highways have not considered the effect that traffic to the school will have on the village. C Greenwood noted that the issue had been discussed by Devizes Town Council. The Town Council has asked for further information on the logistics of transport to the school, for example the postcode of potential attendees, the layout of traffic and where it is likely to affect Devizes. <u>Ukraine:</u> The Covid response group for Devizes has reformed to become the 'Devizes Loves Ukraine' group. If anyone is hosting a Ukrainian family, they have been asked to make contact with the 'Devizes Loves Ukraine' group, as they will welcome the Ukrainina people to the community. Over 1500 homes have been offered for accommodation for Ukrainian people. 186 host families in Wiltshire have now been matched with 492 Ukrainian guests. Wiltshire Council is carrying out safeguarding checks on everyone who has offered accommodation. The homes will be checked, and the hosts will be DBS checked.</p>	JD

	<p><u>Covid</u>: The national average for Covid infection is 860/100,000. This rises to 1204/100,000 in the Southwest region. In Wiltshire, the figure is 1350/100,000. There are 204 people in hospital being treated with Covid: 3 people are in ITU. There are 638 staff from in Wiltshire hospitals off with Covid.</p>	
5.	<p>Approve the minutes from the Parish Council meeting: 9th March 2022</p> <p>C Greenwood noted the following amendments:</p> <ul style="list-style-type: none"> • The toddlers' picnic frame has been renovated, not the seat. • The wooden bench outside of the toddlers' play area had not been removed for refurbishment at the time the minutes were written. <p>P Brown authorised the amendments to the minutes.</p> <p>The minutes were approved by the Parish Council (proposed by C Stevens, seconded C Greenwood. All Councillors were in favour).</p>	
6.	<p>Matters arising and actions from meeting on 9th March 2022</p> <ul style="list-style-type: none"> • Wilmott Dixon has confirmed that as the contractor, they will be responsible for clearing the road of any mud as a result of construction vehicles leaving Silverwood School. • The Chairman has been invited to a groundbreaking ceremony at Silverwood School. • The Clerk contacted the planning office at Wiltshire Council to further express the Parish Council's concern about the lack of provision of a second entrance/exit. • J Dalley reported that the grass in the small playing field does not need to be re-seeded after the recent fencing work. • P Brown spoke with P Winchcombe, but that entertainment had already been booked by another party. • The Clerk has contacted Gigaclear again to ask about the re-seeding of the grass bank by the water treatment centre. • The crank handle has gone missing from the tennis court. C Stevens agreed to measure the size needed and the Clerk will order a new one. 	CS
7.	<p>Financial Matters</p> <p>Parish Councillors were issued with the bank reconciliation and payment schedule in advance of the meeting. There were no comments on the bank reconciliation.</p> <p>Monthly invoices</p> <ul style="list-style-type: none"> • Payments were approved for the following, proposed by C Stevens and seconded by J Dalley (P Brown abstained from voting on payment to E Brown for litter collecting). All other Councillors were in favour. <p><u>March 2022 invoices</u> (total: £3,804.66)</p> <p>Admin costs: £1,267.97</p> <p>Ground's maintenance: £853.69</p> <p>Playground repairs: £1,683.00</p> <p><u>Presentation of draft accounts</u></p> <p>The Clerk presented the draft accounts. These have been lodged with the internal auditor. The draft accounts were reviewed by the Finance Committee at their meeting on Monday 4th April. There are some expenditure areas which have gone over budget. These have been accounted for.</p>	
8.	<p>Platinum Jubilee Event</p> <ul style="list-style-type: none"> • The Jubilee Committee continue to meet regularly. • The generator and a drop side vehicle will be required for the entertainment on 4th June 2022. • Thank you to J Wills for arranging for a singer to provide entertainment. 	

	<ul style="list-style-type: none"> • A raffle has been suggested with money being donated to the Duke of Edinburgh Scheme. • There is a request to install a village flagpole with a suggestion to site it on the Hill. J Dalley will look into creating a portable stand for the flagpole. Costings will be investigated for the flagpole and the flag. • It was agreed to print leaflets to advertise the event and to deliver them door to door. It was proposed that the leaflets are delivered a month before the meeting. • A request was made for anyone who can lend a gazebo for the event. 	JD Clerk
9.	<p>Highways and village appearance</p> <p><u>Community Planting:</u> The saplings which Y Pullen successfully applied for, to be used to create a deeper hedgerow border along the allotments and playing field, need to be replanted. This item will be discussed again at the next Parish Council meeting.</p> <p><u>Community tidy-up:</u> It is proposed to have a village clean up on 21st – 22nd May, where everyone who can is encouraged to tidy around the front of their properties. L Wills has met with the new Acting Head for Rowde Primary School. They have confirmed that they are interested in working with the local community.</p> <ul style="list-style-type: none"> • It was noted that the bus shelter at the end of Springfield Road needs cleaning. • The bin at the bus stop on Caen Hill is overflowing again. <p><u>Parish Steward work:</u> The road has fallen away on Marsh Lane, near to Furlong Close. There is a severe trough which needs to be filled. The Clerk has reported this to the Parish Steward already.</p> <p>The Clerk was asked to report a pothole around a manhole on the pavement outside of 29 Springfield Road.</p> <p><u>HfT grounds worker:</u> It was proposed that a regular schedule of tasks is given to the ground's worker.</p>	Clerk Clerk
10.	<p>Playing fields and play areas</p> <p><u>Large Playing Field update:</u> The Chairman asked about the work that was required on the trees around the large playing field. C Greenwood confirmed that there is only one tree that still needs attention</p> <p><u>BMX track/Skate Park:</u> It was noted that money is being spent by the Parish Council on the BMX track (£265), plus the Skate Park (estimated cost of repairs to ramp £190). It was agreed to carry out this repair as it is a safety concern (proposed by J Dalley, seconded by C Greenwood, all Councillors were in favour of carrying out the repairs needed to the skate ramp). There is money allocated for repairs in an account held by the Youth Council. J Dalley agreed to speak with members of the Youth Council about funds to cover these repairs. The Clerk was asked to send a copy of the invoice for the BMX repair to L Smith, as a representative of the Youth Council.</p> <p><u>Small playing field update:</u> The Parish Council thanked M Somerville for all of the repairs that he has carried out on the playing fields. The toddlers' picnic bench has been reinstated and other long outstanding repairs have been completed.</p> <p><u>Silverlands Play Area:</u> The legal transfer is progressing. L Wills has commissioned a no-obligation design for the play area once it is the responsibility of the Parish Council.</p>	JD Clerk
11.	<p>Planning</p> <p><u>Planning Application:</u> PL/2021/11597 - OLD DURLETT, DURLETT ROAD, ROWDE, DEVIZES, SN10 1SX Proposal: Erection of free-standing Summer House and Breeze House. The Parish Council did not object to the application.</p>	
12.	<p>Allotments</p> <ul style="list-style-type: none"> • There were no updates at this time. 	
13.	<p>Footpaths</p>	

