

# ROWDE PARISH COUNCIL

FOLLOWING ON FROM THE ANNUAL VILLAGE MEETING (7.00pm)

## *AGENDA for the* **Annual and Ordinary Meetings of Rowde Parish Council**

**Wednesday 8<sup>th</sup> May 2024**  
**7.30pm, at Rowde Primary School**

*All members of the Council are summoned to attend for the purpose of considering and receiving the business to be transacted as set out hereunder.*

*Parishioners and members of the press are invited to attend as observers.*

*Signed by Rebekah Jeffries, Parish Clerk*



30<sup>th</sup> April 2024

*e-mail: rowdeparishcouncil@gmail.com*

- Welcome
- Apologies
  
- 1. Election of Chair
  - a. Chair to sign the Declaration of Acceptance of Office
  
- 2. Election of Vice-Chair
  - a. Vice-Chair to sign the Declaration of Acceptance of Office
  
- 3. Councillor Responsibilities – discuss and review
  
- 4. Finance
  - a. Presentation & approval of accounts for year ending 31 March 2024
  - b. Review of internal auditor's report
  - c. Parish Council approval of Annual Governance Statement 2023/24, followed by
  - d. Parish Council approval of the Accounting Statements 2023/24
  - e. Review of bank signatories

.....  
An ordinary Parish Council meeting will follow on:

5. Vote to co-opt Elaine Watt onto the Parish Council
6. Public Question Time ALL
7. Agree the Minutes of the Parish Council meeting held on 17<sup>th</sup> April 2024 Chair
8. Matters Arising & Actions taken from meeting: 17<sup>th</sup> April 2024
9. Financial matters
  - Monthly bank reconciliation; Monthly invoices for April 2024 for payment
  - Approval of payment of donations to village groups
  - Review of grounds work covered by Furlong Close
10. Playing fields & play areas JD
  - Grounds maintenance discussion – options until April 2025.
11. Allotments
  - Proposal to arrange for a grab lorry to take all excess waste left in the allotment car park and under the oak tree (ring fenced fund £636.46)
  - Proposal to ask tenants not to leave their green waste in communal areas from now on.
  - Requirement to replace damaged fence posts (allotment fence with car park)
12. Community Engagement & social media BZ/LW/MH
  - Summer Festival event – feedback
  - Facebook post
13. Highways & Village Appearance Chair
  - Proposed Village Clean up day: 8<sup>th</sup> June 2024.
14. Correspondence
15. Date of next Parish Council meetings  
 Wednesday 12<sup>th</sup> June 2024 at 7.30pm, Rowde Village Hall  
 Wednesday 10<sup>th</sup> July 2024 at 7.30pm, Rowde Village Hall  
 No meeting in August.

Agenda prepared on 30/4/24 by:  
 Rebekah Jeffries (Clerk)